

EQUALITIES & ACCESS TO HEALTHCARE FORUM
FRIDAY 3rd NOVEMBER 2017
CONFERENCE ROOM 2, VICTORIA QUAY
Present

| | |
|--------------------------------|---------------------------------------|
| George Eckton (GE) | Chair, SEStran |
| Nikki Boath (NB) | SEStran |
| Karen Brown (KB) | NHS Lothian |
| Mark Craske (MC) | NHS Forth Valley |
| Lesley Crozier (LC) | East & Midlothian Councils |
| William Dove (WD) | NHS Fife |
| Beth Duncan (BD) | SEStran |
| Keith Fiskin (KF) | SEStran |
| Lisa Freeman (LF) | SEStran |
| Mike Harrison (MH) | Midlothian Access Panel |
| Catriona Macdonald (CM) | SEStran |
| Gordon Mungall (GM) | West Lothian Disability Forum |
| Moira Mungall (MM) | West Lothian Disability Forum |
| Warwick Shaw (WS) | NHS Borders |

Apologies

| | |
|------------------------|------------------------|
| John Ballantine | SATA |
| Jane Findlay | Fife Council |
| Phillip Lunts | NHS Borders |
| John MacDonald | CTA |
| Andrew Wilson | Falkirk Council |
| Dennis Wilson | |

| Ref | | Actions |
|----------|--|---------|
| 1 | Introduction & Apologies | |
| | GE welcomed everyone to the meeting and apologies were noted. GE explained that John Jack has resigned from the SEStran Board for personal reasons and GE thanked John Jack for his contributions as previous Chair of this Forum. | |
| 2 | Matters Arising from Minutes of 27 January 2017 and actions arising | |
| | Minutes of the last meeting were approved as an accurate record. Matters arising from minutes of last meeting: <u>6. Board Diversity/Succession Plan</u> GE informed the group that GM has been formally appointed as a SEStran Board Observer. <u>7. Thistle App</u> LF reported that she was struggling to find universally recognised symbols for various disabilities. The group agreed that it is difficult to find universal recognised symbols. GE also highlighted that it might be useful to add a | |

| | | |
|----------|---|---|
| | maternity symbol and KB suggested contacting Royal College of Midwives to obtain maternity symbol. | Lisa Freeman |
| 3 | Review of Forums | |
| | GE presented the report and explained that a paper had been taken to the Partnership Board in September 2017 where it had been decided to reorganise the Forums. GE confirmed that there will now be 3 Forums. The Partnership Board agreed that GE chair the Equalities & Access to Healthcare Forum as GE is the officer responsible for the public body under the Equality Act. The group concurred that it is important to retain this Forum. | |
| 4 | Regional Hate Crime Charter and Reporting App | |
| | <p>CM presented the report highlighting that SEStran are considering developing a reporting app which would be rolled out on a national scale, however this is still in the very early stages of development.</p> <p>A general discussion took place in connection with the reporting app. The main points for noting are as follows:</p> <ul style="list-style-type: none"> - Use of easy read symbols - Test Site - Retrospective reporting - Consultation regarding app colouring - Witness reporting link - Collation of information and outcome - Age group reporting crime <p>GM will provide contact details to CM of West Lothian's Equality Adviser in connection with the Hate Crime Pilot Charter.</p> | Gordon Mungall |
| 5 | Thistle Assistance Card and App Update | |
| | <p>KF provided a verbal update and confirmed that all 7 RTPs are now using the Thistle app. KF presented the TV advert promoting the Thistle Card, advising the advert will run for a 6-month period and explained that the web-link can be sent to anyone who wishes to utilise it.</p> <p>GM asked KF to send him the link for Facebook page.</p> <p>WS enquired if there had been any postcode analysis produced. KF explained that due to Data Protection this had not been done before. KF agreed to investigate this analysis further.</p> <p>MC enquired if this advert could be rolled out to the other RTP areas. KF confirmed that this could be done.</p> <p>MC enquired about working in conjunction with the national team who distribute the National Concessionary Card to automatically send out the Thistle Assistance Card. GE will raise this idea at his meeting with the Chief Executive of Improvements Service</p> <p>KF reported that with regards to training, he had conducted this presentation to the Trams team and noted that the Tram teams are now using this for induction purposes and the training of their current staff.</p> | Keith Fisken Keith Fisken Keith Fisken George Eckton |

| | | |
|----------|---|----------------------|
| | GE reported that the Thistle Card had been highly commended at the CIHT Awards in June. | |
| 6 | Transport Bill Parking Proposals: NHS Parking | |
| | MC provided a verbal update regarding Responsible Parking at NHS hospitals. MC explained that he has had a meeting with the Minister to request his assistance in helping to improve the regulations for parking on NHS grounds. MC thanked SEStran for their support. GE commented that he has raised the issue with the Chief Executive of Citizens Advice Bureau. | |
| 7 | Consultation Updates | |
| | <p>CM presented the consultation updates for Local Bus Services in Scotland and Smart Ticketing. CM has requested any comments from the Forum to be submitted to her by 24 November 2017.</p> <p>LF presented the consultation updates for Low Emissions Zone and Concessionary Travel. Any comments relating to Concessionary Travel to be submitted to LF by 13 November and Low Emissions Zone comments by 24 November 2017.</p> <p>MH commented that SATA are submitting a response in relation to Concessionary Travel and MH will forward SATA's response to LF.</p> <p>GE provided a verbal report in relation to Healthier Future consultation. Any comments from the Forum would be greatly welcomed.</p> | Mike Harrison |
| 8 | NHS Journey Planner | |
| | GE provided a verbal report, advising that NHS Traveline Scotland.com have launched a journey planner. WD asked why dentists are not yet available. LF reported that she was meeting with Stuart McNeill, Traveline and would find out the reason and report back. | Lisa Freeman |
| 9 | Equality Outcomes 2017-2021 Update | |
| | <p>GE provided a verbal update and reported that SEStran have published their Equality Outcomes. He highlighted that 2 Board Observers have been appointed – Gordon Mungall, and Kerra McKenna who was appointed through Changing the Chemistry scheme.</p> <p>GE informed the group that SEStran were nominated in 3 categories at the Diversity Awards and noted that Emily Whitters, a former SEStran employee was one of the nominees.</p> <p>GE also highlighted that SEStran have published their Board Diversity Succession Plan and advertised for 7 Non-Councillor Members Board vacancies which are being shortlisted and interviews will take place soon.</p> <p>GE added that SEStran were nominated in 4 categories at the National Transport Awards, one of which was for the Thistle Card. SEStran have also been nominated Scottish Awards for Quality & Planning for YoungScot work.</p> <p>Sophie Pugh, a STEM student appointed through the Equate Scotland Careerwise project, had worked at SEStran over the summer.</p> <p>GE brought to the attention of the group that Grace's Sign won the SATA award and this sign is being lobbied for use in Scottish Government buildings.</p> | |

| | | |
|-----------|--|---------------------|
| 10 | SEStran Brand Identity | |
| | KF provided a verbal report regarding the SEStran rebrand. A general discussion took place. | |
| 11 | Projects Update | |
| | <p>CM provided a verbal update on RTPI and highlighted that 80% of the screens have been distributed within public & private sectors and SEStran are currently trying to sell the remaining 20%. CM also highlighted the 4 European projects which relate to active travel, electric vehicle and last mile delivery solutions.</p> <p>CM reported that SEStran, in partnership with YoungScot, will launch a project in January 2018. This project aims to create regional design teams with young people to co-design and co-develop mobility and accessibility solutions.</p> <p>WD highlighted that there are problems with RTPI screens in Fife region. KF to investigate.</p> | Keith Fisken |
| 12 | AOB | |
| | GE highlighted that 2 Councillors' have raised the issue of access to St John's Hospital by bus. GE suggested that cross boundary bus routes and access to healthcare could be a topic for March Boarding meeting. | |
| 13 | Date of Next Meeting | |
| | To be confirmed. | |